



**CITY OF NEWARK
DELAWARE**

October 9, 2023

TO: Honorable Deputy Mayor & Council

FROM: Jeff Martindale, Chief Procurement & Projects Officer *JM*
David Del Grande, Finance Director *DD*

VIA: Tom Coleman, City Manager *TC*

SUBJECT: Recommendation to Amend the 2023-2027 Capital Improvement Program Budget and Award Contract 23-16 (Field Operations Complex Perimeter Fencing Replacement)

BACKGROUND

The City's Field Operations Complex located at 406 Phillips Avenue is home to the field staff for Public Works and Water Resources, Electric, and Parks Maintenance. The site also houses critical City infrastructure and equipment. The fencing around the facility is severely dated and in need of replacement to protect City staff and equipment. The current fence has broken barbed wire in several places, has trees growing through and over the fence, and has no built-in visual barrier on the fencing itself.

The replacement fence will be 8-feet tall (2 feet taller than the existing fence) and have slats through the chain links to provide a visual screen. Additionally, pedestrian gates will be added along the Hall Trail side of the fence (internal access only) to assist in the case of emergencies.

This project is part of the package submitted to the State Bond Bill for State Fiscal Year 2023 and was approved on June 30, 2022.

BID PROCESS

The Purchasing Division advertised Contract 23-16 in The News Journal, posted the contract on the City's website (www.newarkde.gov/bids), and delivered contract documents via email to several contractors. Two (2) contractors were present at the pre-bid meeting for this contract on Tuesday, September 19, 2023. On Tuesday, October 3, 2023, the Purchasing Division received two (2) sealed bids. Unfortunately, only one of these bids was received after the 2:00 p.m.

deadline and Seagull Fence's bid was disqualified. The pricing for the one valid bidder—Pro Max Fence System, LLC—is as follows:

BID ITEM	DESCRIPTION	UNITS	QUANTITY	UNIT PRICE	TOTAL
Newark Field Operations Complex					
1	Perimeter Fencing Replacement	LS	1	\$278,533.00	\$278,533.00
2	3' Wide Pedestrian Swing Gate with Panic Bar Egress and Keyed Lever Entry	EA	5	\$4,500.00	\$22,500.00
3	Double Leaf Swing Gate Replacement	LS	1	\$3,500.00	\$3,500.00
BID TOTAL:					\$304,533.00

Both the City and the engineer of record for this project (Pennoni Associates) have experience with Pro Max and are satisfied with their prior work and pricing.

FUNDING

In addition to the above noted pricing for fencing replacement, costs for engineering and tree clearing total \$45,000. Therefore, a total budget of \$385,000 is anticipated for all aspects of this project and to account for any additional work potentially required to complete the project fully.

The City received \$247,500.00 from the State of Delaware in July 2022 as part of the State Fiscal Year 2023 Bond Bill process. This funding is in CIP N1806 (Field Operations Complex Master Plan). Additional funding in the amount of \$137,500 is available from the American Rescue Plan Act.

RELATED DOCUMENTS

1. Contract 23-16: <https://newarkde.gov/bids.aspx?bidID=184>

RECOMMENDATION

I move that Council approve a budget amendment to the 2023-2027 Capital Improvement Program as presented and award Contract No. 23-16 to the lowest responsible bidder Pro Max Fence Systems, LLC in the amount of \$304,533.00.